

Galt Joint Union Elementary School District

1018 C Street, Suite 210, Galt, CA 95632 ~ 209-744-4545 ~ www.galt.k12.ca.us

2011 - 2012

Parent Information Guide

Building a Bright Future for All Learners



WELCOME

Dear Parent/Guardian,

I am looking forward to a positive and powerful school year for our children. Working together, we will strengthen student achievement across our school district.

In an effort to keep you informed of procedures, law and policies, this information guide has been prepared. The table of contents follows this letter. Legal codes follow policy titles and are defined: Education Code (EC), Code of Federal Regulations (CFR) and Board Policy (BP).

Please review and sign the documents located in the last section of this guide and return the forms to your child's teacher. The signed documents to return are:

- *Receipt of Information on Parents Legal Rights*
- *Internet Responsibility Contract*
- *Megan's Law Clearance for Parent Volunteers or Parent Field Trip Attendance (Optional)*
- *California Immunization Registry (Optional)*
- *OPT-OUT Forms (Optional)*

Your time to review this information is valued to begin our new school year effectively! Should you have any questions about the information guide contents, please contact your child's school or our district office.

The first Parent Guide topic is absences. Given the importance of regular attendance for school success, parent support is essential. GJUESD loses approximately \$700,000 annually due to student absences. The district does not receive any funding if students are not a school, even if the absence is excused. If you know your child is going to be out for five or more days, please arrange ahead of time for Independent study to provide school work that your child would miss in class. Independent Study Contracts allow the district to receive student funding.

*Sincerely,
Karen Schauer Ed.D.
Superintendent*

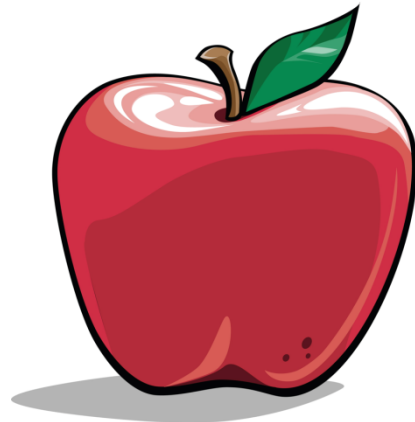


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GJUESD BOARD OF EDUCATION

Meetings, Board of Trustees and Policy Access

Meetings:

The public is welcome to attend board meetings the fourth Wednesday of each month at 7 p.m. The schedule can vary during the summer and holidays.

Meetings are held at the Galt City Hall Council Chambers
380 Civic Drive, Galt, CA 95632. For more information call (209) 744-4545.

Board of Trustees:

The Galt Joint Union Elementary Board of Education consists of five members who are elected to four-year terms by a district wide vote. The Board of Education is responsible for approving district policy and the district's strategic focus areas.

John Gordon, President

Elected November 2008

Jennifer Collier, Clerk

Elected November 2010

Susan Richardson, Vice President

Elected November 2000

Kevin Papineau, Board Representative

Elected November 2010

Wesley Cagle, Member

Elected November 2010

Policy Access:

GJUESD Board Policies are available on the School District website:

www.galt.k12.ca.us



Absence for Confidential Medical Services Grades 7 – 12: EC 46010.1, BP 5113

School authorities may excuse any pupil from the school for the purpose of obtaining confidential medical services without the consent of the pupil’s parent or guardian.



Absence for Justifiable Personal Reasons: EC 48205 & 48980, BP/AR 5113

A pupil shall be excused from school for justifiable personal reasons, including but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil’s absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board. Pursuant to E.C. 48980 (a, 1), the full text of Education Code 48205 is as follows:

Excused Absences

- A. Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:
 - ✓ Due to his or her illness.
 - ✓ Due to quarantine under the direction of a county or city health officer.
 - ✓ For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - ✓ For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - ✓ For the purpose of jury duty in the manner provided for by law.
 - ✓ For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil’s absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
- B. For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.
- C. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- D. “Immediate family,” as used in this section, has the same meaning as that set forth in Section 45194, except that references therein to “employee” shall be deemed to be references to “pupil”.
(Amended by Stats. 1999, Ch. 312, Sec. 1.) Reference: Education Code 45194, 48200,12302



ALERTNOW Notification Service

Keeping you informed is a top priority within the Galt Joint Union Elementary School District. We have adopted the ALERTNOW Notification Service which allows us to send a telephone message to you providing important information about school events or emergencies. The successful delivery of information is dependent upon accurate contact information for each student. This information is requested on the Student Emergency Form at the beginning of each school year.

Background

- Caller ID will display the school’s main number for a general announcement.
 - Caller ID will display 411 if the message is an emergency.
 - ALERTNOW will leave a message on any answering machine or voicemail.
 - If the ALERTNOW message stops playing, press any key 1-9 and the message will replay from the beginning.
- The primary phone number will be called for standard and emergency calls with the additional numbers and e-mail used for emergencies and school events.

For additional information, please contact your child’s school principal.





Asbestos Management Plan, 40 CFR 763.84, 763.93, AR 3514

A copy of the district’s management plan for asbestos-containing material in school buildings is available for review in the school office.



Attendance Options and Available Local Attendance Options: EC 48980

Inter-district Transfers – Parents who live outside the District may apply to enroll their children at a school of choice, pending Superintendent’s approval under the following circumstances:

1. Child care resides within the District.
2. Parent or guardian is employed within the District boundaries.
3. There is sufficient room in the schools.

School Choice – Parents may send their children to any school in the District providing there is sufficient room. Students within a school’s attendance area have priority over students outside the attendance area. Information is sent to all parents in the District prior to April.



Availability of Course Prospectus: EC 49063, 49091.14, AR 5020, AR 5125

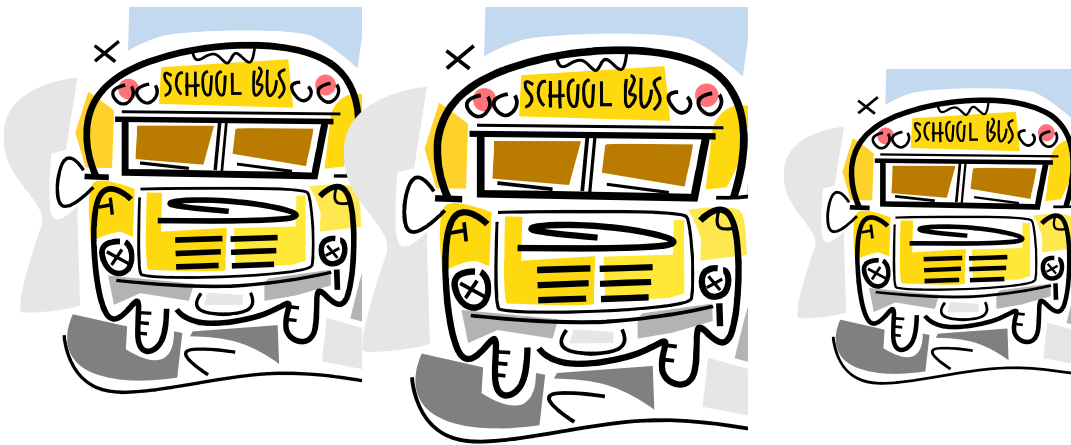
The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. Each school site shall make its prospectus available for review upon request. When requested, the prospectus shall be reproduced and made available. School officials may charge for the prospectus an amount not to exceed the cost of duplication.



Bus Routes

It is the policy of the Board of Education to provide transportation as a service to eligible students in such a way that the greatest number of students may be served adequately and safely with the limits of available resources and reasonable consideration given to:

- ✓ The basic legal and moral responsibility of parent/guardians to see that their children attend school.
- ✓ The student’s walking distance to school.
- ✓ The types of roadways and walkways.
- ✓ The amount of traffic on roadways used by the students.
- ✓ The length of routes in miles and time.
- ✓ Any unusual conditions which may involve hazards, weather, physical condition of the students, etc.
- ✓ Operating with a minimum number of stops per mile except for modifications made necessary by other factors such as safety of the student, shoulder room on which students may walk, weather conditions, etc.
- ✓ The size and number of buses available.
- ✓ The availability of adequate funding.



Bus Safety Information – EC39831.5, AR 3543

All pupils in prekindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a school bus or school pupil activity bus shall receive instruction in school bus emergency procedures and passenger safety. The county superintendent of schools, superintendent of the school district, or owner/operator of a private school, as applicable, shall ensure that the instruction is provided as follows:

Upon registration, the parents or guardians of all pupils not previously transported in a school bus or school pupil activity bus and who are in prekindergarten, kindergarten, and grades 1 to 6, inclusive, shall be provided with written information on school bus safety.

Office personnel of the student’s school will provide the phone number of the transportation department to determine the correct bus stop for the new student. Written information will be provided as noted:

- 1) School bus rules
- 2) General rules of conduct at school bus loading zones and bus stops
- 3) Red light crossing instructions
- 4) Walking instructions
- 5) School bus dangers zones



Career Planning/Educational Equity: EC 221.5, 48980, AR 6164.2

It is the policy of the State that elementary and secondary school classes and courses, including nonacademic and elective classes and courses, are conducted without regard to the sex of the pupil enrolled in these classes and courses; Students will not be prohibited from enrolling in any class or course on the basis of the



sex of the pupil except in a class subject to Chapter 5.6 (commencing with Section 51930 of Part 28 of Article 4 – Sex Equity in Education Act). A pupil of one sex will not be required to enroll in a particular class or course, unless the same class or course is also required of a pupil of the opposite sex. A school counselor, teacher, instructor, administrator, or aide may not, on the basis of the sex of the pupil, offer vocational or school program guidance to a pupil of one sex that is different from that offered to a pupil of the opposite sex, or in counseling a pupil, differentiate career, vocational or higher education opportunities on the basis of the sex of the pupil counseled. Any school personnel acting in a career counseling or course selection capacity to a pupil shall affirmatively explore with the pupil the possibility of careers, or courses leading to careers, that are nontraditional for that pupil’s sex. The parents or legal guardian of the pupil shall be notified in a general manner at least once in the manner prescribed by Section 48980, in advance of career counseling and course selection commencing with course selection for grade 7 so that they may participate in the counseling sessions and decisions; Participation in a particular physical education activity or sport, if required of pupils of one sex, shall be available to pupils of each sex.



Comprehensive School Safety Plan

Every school maintains a Comprehensive School Safety Plan which is reviewed by staff on an annual basis.



Custody Orders

It is the policy of the District to require that parents provide a copy of a current custody order to their child's school office on an **annual basis**. If the court order on file at the school is current, parents must provide a written statement each year to the school office confirming that the custody order on file is current. By law, if parents are legally separated or divorced, each parent has equal rights to the custody of the child/children **unless** a parent has a court order that indicates which parent has custody of the child/children. The school **must have a copy of the court order** on file; otherwise, either parent may check the child out of the school with proper identification.



District's Wellness Policy: EC 49430 - 49436

The Surgeon General's 2001 Call to Action to Prevent and Decrease Overweight and Obesity initiated new laws that pertain to our public school's role in improving nutritional standards and ensuring opportunities for physical activity. Research has indicated that "nutrition is an essential first step toward a student's readiness to learn. Healthy, well-nourished children are more prepared to learn, more likely to attend school and class, and able to take advantage of educational opportunities."

"Physical activity can also have a positive impact on student achievement. Studies suggest a connection between physical activity and increased levels of alertness, mental function and learning." (Successful Students: Healthy Food Policy Resource Guide, 2003, California School Boards Association)

The District's Wellness Policy addresses the issues noted above and have been implemented:

- Breakfast and Lunch menus will continue to meet all nutritional requirements outlined by the State of California.
- Nutrition educational materials will be included in specific grade levels to be determined. General nutrition information will be included in school and district newsletters.
- Students will participate in Physical Education classes for a minimum of 200 minutes every 10 instructional days.
- Nutrition guidelines will be provided to parents to encourage support of the Wellness Policy when selecting food items for class parties and other celebrations.
- School-based organizations will be encouraged to select fundraising items that meet nutritional guidelines.
- School staff will be encouraged to select nutritious food items when giving various classroom or school wide awards.



Dress Code: Board Policy 5132

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

Students and parent/guardians shall be informed about the school dress code at the beginning of the year and when revised. A student who violates the dress code shall be subject to appropriate disciplinary action. When gangs constitute a danger to students, the Superintendent or designee may restrict student dress and grooming as necessary to comply with Board policy related to gang activity.

Please refer to the Parent Handbook provided by your child(ren)'s school for specific information regarding the dress code.



Exceptional Students: EC 56301, BP 6164.4

The District has special education programs for any child with special needs, from the age of 3 years through 8th grade. Anyone in the community who knows of any child with exceptional needs should call the Special Education Department at 209-744-4545. The Department will seek to determine if the District can be of service to the child. Parents of such children should consult the principal or Special Education team at the child’s school about special education and the referral process. Before a child can be placed in special education, an assessment of the child’s needs must be conducted with written parental consent. Special Education means specially designed instruction, at no cost to the parent, to meet the unique needs of individuals with exceptional needs whose educational needs cannot be met with modification of the regular instruction program, and related services, that may be needed to assist these individuals to benefit from specially designed instruction. Special education is an integral part of the total public education system and provides education in a manner that promotes maximum interaction between children or youth with disabilities and children or youth who are not disabled, in a manner that is appropriate to the needs of both.



Family Life Education: EC 51938, 48980; AR 6142.1

Every year school districts offer a unit of Family Life education to students in grades 5,6 & 7. The district’s Family Life curriculum is based on abstinence. It acknowledges the family as the primary provider of family life education. It was developed by teachers, community members and administrators. The curriculum is monitored by the district’s Family Life Education Advisory Committee.

If you do not wish to have your child participate in all or part of the district’s Family Life program, please return the opt-out form (attached). Please note that the form only covers the 2011-2012 school year.

Parents have the right to preview all materials presented in the classroom under state law. Each year the district holds two Family Life preview nights for the parents of elementary students. Information about these preview events can be found by calling the Curriculum Department at (209) 744-4545. Parents of middle school students who wish to preview Family Life materials should contact McCaffrey Middle School at 209-745-5462.



Foggy Weather Policy

It is possible that extreme fog or stormy conditions may cause delays in our bus schedule. Decisions regarding the daily transportation schedule are made between 5:30 a.m. and 6:00 a.m. Transportation schedules during foggy conditions are based on the legally mandated visibility limits established by the California Highway Patrol. Should it be necessary to delay transportation due to either fog or inclement weather, schedules will be delayed one (1) hour. All schedule delay information will be broadcast through the following media:

KCRA, Channel 3	KSFM, 102.5 FM	KSSJ, 101.9 FM
KOVR, Channel 13	KWOD, 106.5 FM	Latina Radio
KXTV, Channel 10	KFBK, 1530 AM	

You can also feel free to check with our transportation department, 745-1059, to determine bus schedules.

In the event that transportation is delayed due to foggy or inclement weather conditions, school will take place as usual unless otherwise notified.



Free and Reduced Priced Meals: Notice of Availability: EC 49510, 49520 & 48980, AR 3553

Free breakfast and lunches are available at all schools for students who qualify based on income. A letter and application outlining the free meal program is distributed to all students at the beginning of each school year as required by the federal government. A new application must be completed each year.





Grade/Credit Cannot be Reduced Due To Excused Absence If Work Or Test Has Been Completed: EC 48205, 48980, AR 6154

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and upon satisfactory completion within a reasonable period of time, shall be given full credit therefore. The teacher of any class from which a pupil is absent shall determine that tests and assignments shall be reasonably equivalent to, but not necessarily identical to the tests and assignments that the pupil missed during the absence.



Homework Policy

The Governing Board recognizes that homework contributes toward building responsibility, self-discipline and life-long learning habits, and that time spent on homework directly influences students' ability to meet the district's academic standards. The Board expects students, parents/guardians and staff to view homework as a routine and important part of students' daily lives.

The Superintendent or designee shall ensure that administrators and teachers develop and implement an effective homework plan at each school site. Due to reduced state revenue again this year, teachers are expected to assign homework that requires minimal copying costs. As needed, teachers may receive training in designing relevant, challenging and meaningful homework assignments that reinforce classroom learning objectives. Teachers' expectations related to homework may be addressed in their evaluations.



Although it is the student's responsibility to do most homework assignments independently, the Board expects teachers at all grade levels to assign homework that has been taught to mastery at school and serves as a review of skills already learned at school. When students repeatedly fail to do their homework, parents/guardians shall be notified and asked to contact the teacher.

To further support students' homework efforts, the Superintendent or designee may establish and maintain telephone help lines, the Infinite Campus Parent Portal, and/or after-school centers where students can receive encouragement and clarification about homework assignments from teachers, volunteers and/or more advanced students who are performing community service. The Board encourages the Superintendent or designee to design class and transportation schedules that will enable students to make use of homework support services.

Makeup Work

Students who miss school work because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time. (Education Code 48205)

Students who miss school work because of unexcused absences shall be given the opportunity to make up missed work. Teachers shall assign such makeup work as necessary to ensure academic progress, not as a punitive measure.



Immunization for Communicable Diseases: EC 49403, 48980, BP 5141.31; Health and Safety Code 120365, 120370, 120375; AR 5141.31

No child may be admitted to schools in the district unless the child has been fully immunized prior to admission against poliomyelitis (polio), rubeola (measles), rubella (German measles), mumps, diphtheria, pertussis (whooping cough), tetanus, Hepatitis B, and varicella.



Information Regarding Section 504 of the Rehabilitation Act of 1973

The District has the obligation to provide a free, appropriate education to each student within its jurisdiction who is a qualified disabled person within the meaning of Section 504 of the Rehabilitation Act of 1973 (Section 504). The District has policies and procedures required under Section 504 to identify, and evaluate any student who may need assistance in their educational program in order to receive a free and appropriate public education or to ensure access to district programs.

Some children with special needs who do not qualify for Special Education may qualify for assistance under Section 504 if he/she has a physical or mental impairment which substantially limits one or more major life activities, has a record of such impairment, or is regarded as having such impairment. When a student qualifies under Section 504, an accommodation plan is designed to meet the student's needs.

Section 504 is an Act which prohibits discrimination against persons with a disability in any program in school districts receiving Federal financial assistance. The Act defines a person with a disability as anyone who:

1. Has a mental or physical impairment which substantially limits one or more major life activity (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working).
2. Has a record of such impairment.
3. Is regarded as having such impairment.

The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

The Family Educational Rights and Privacy Act (FERPA) also specify rights related to educational records. This Act gives the parent or guardian the right to:

1. Inspect and review his/her child's educational records.
2. Make copies of these records.
3. Receive a list of all individuals having access to those records.
4. Ask for an explanation of any item in the records.
5. Ask for an amendment to any report on the grounds that it is inaccurate, misleading or violates the child's rights.
6. A hearing on the issues if the school refuses to make the amendment.



Integrated Pest Management Program: EC 17612, 48980.3, AR 3514.2

The Galt Joint Union Elementary School District has adopted an Integrated Pest Management Program. Inherent with this are the District's efforts to reduce pesticide use as much as possible. While it may occasionally be necessary to apply a pesticide, they will only be used as a last resort.

Signs are posted at the school, describing the pesticides or herbicides to be used, along with the active ingredients contained in the pesticide/herbicide, at least 24 hours prior to the application and such sign will remain posted at least 72 hours after the application. If you would also prefer to be notified by mail at least 72 hours prior to application at your child's school in the 2011-2012 school year, please call your child's school. For more information on pesticides and herbicides, contact the Department of Regulations at 916-445-4300 or its website: www.cdpr.ca.gov.

Listed below are the names of all pesticide products, plus the active ingredients (in parenthesis), that might possibly be applied at one or more of our schools during the school year.

BP-300 (Pyrethrins, Piperonyl Butoxide Technical, N-Octylbicycloheptene dicarboximide, Petroleum Distillate); Cynoff WP (Cypermethrin, Silica, Quartz); Demand CS (Lambda-cyhalothrin, Aromatic Petroleum Solvents containing 1,2,4 Trimethylbenzene); Dragnet (Permethrin, Alkyl biphenylmixture, Aromatic Hydrocarbons); Epoleon (Glycine Betaine Compound, Sodium Citrate, Diethanol Amine, Benzen Sulfonic Acid, Dodecyl, Sodium salt, Polyethylene, Glycol Lauryl Ether); Gentrol IGR (Hydroprene, Mineral Oil, Petroleum Distillates, Solvent-Refined (mild) Light Paraffinic, Methanol) Gentrol Point Source (Hydroprene), Knox-Out 2FM (Diazinon), Phantom (Chlorfenapyr, Propylene glycol), Precor IGR (Methoprene, Kerosene (Petroleum) (Hydrotreated); Prelude (Permethrin), Sterifab (Isopropanol), Suspend SC (Deltamethrin), Tempo WP (Cyfluthrin, Crystalline Silica), Tempo Se Ultra (Cyfluthrin), Termidor (Fipronil), Tim-Bor (Disodium Octaborate tetrahydrate), Cykick CS (Cyfluthrin), Cykick Aerosol (Cyfluthrin, Petroleum Distillate), Invader (Propoxur, Carbondioxide, Propanol, Isoparaffinic, Hydrocarbon Blend), Gentrol Aerosol (Hydroprene, Propane), Microcare (Pyrethrins, Piperonyl Butoxide, Technical, N-Octyl Bicycloheptene Dicarboxide, Glycerol Monooleate, Polyoxyethylene Sorbitan Momooleate 80, Isoparaffinic Hydrocarbon, Nonylphenol Ethoxylate), Orthene (Accephate, Isoparaffinic Petroleum Solvent, Carbon Dioxide, Acetone, Dimethyl Ether); Perma Dust (Boric Acid, Isoparaffinic Petroleum Solvent, 1.1.2, Tetra flouoethene, 1, 1-Difluoroethane, Silicon Dioxide, Isopropyl Alcohol); P.I. (Pyrethrins, Pyperonyl Butoxide Technical Petroleum Distillate, Acetone, Hydrocarbon Propellant, Nonylphenol Ethoxylate); PT565+XLO (Pyrethrins, Piperonyl Butoxide, Technical, N-Octyl Bicycloheptene Dicarboximide, d-trans Allethrin, Dimeth y Ether, Isopariffinic Petroleum Solvent, Isopropanol); Purge - Pyrethrins, Piperonyl Butoxide Technical, Tri-Die: Pyrethrins, Piperonyl Butoxide, Technical, Silica Dioxide, Acetone, Isopariffinic Hydrocarbon, Diflouroethene, 1, 1,2-Tetrafluoroethene; TKO (Diazinon); Wasp Freeze (d-trans Allethrin, Phenothrin, Carbon Dioxide, Isopariffinic, Petroleum Solvent); Contrac Blox (Bromadiolone); Fastrac (bromethalin); Final Blox (Brodifaccoum); Generation (Difethialone); Gopher Getter II (Indiandione); Isotrac (Calcium Salt of Indandione); PCQ Rodent Bait (Diphacionone); Talon-G (Brodifacoum); ZP Tracking Powder (Zinc, Phosphide); Borid (Boric Acid); Avert Dry Flowable Roach Bait/Avert Roach Gel Bait/Avert Roach Bait Stations (Abamectin); Dr. Moss Liquid Ant Bait (Boric Acid); Drax PF (Boric Acid); Fluorgard Ant Bait Stations (N-thyperfluorooctanesulfonamide); Larva Lur (Phenol Methylcarbmate); Max-Force Granular Ant Bait (Hydramethylon); Max-Force FC Roach Gel/Max-Force FC Ant Bait Stations/Max-Force FC Roach Bait Stations/Maxforce Killer Ant Gel (Pipronil); Metaldehyde (Methaldehyde); Niban-FG Granular Bait(Boric Acid); Propoxur/Baygon 2% (Methylcarbmate); Siege PBS (Hydramethylnlon); Terro Ant KillerII (Borax); Uncle Albert's Ant Bait (Boric Acid) 02/04



Level of Student Achievement: EC 60641, 5CCR863, AR 6162.51

School districts shall provide each parent with information on the level of achievement of the parent's child in each of the state academic assessments required under the law. STAR test results are sent home to parents on an annual basis and parents may request achievement information at any time.



Medication: EC 49423, 49480 & 48980, AR 5141.21

Any student who must take prescribed medication at school and who desires assistance at school and who desires assistance of school personnel must submit a written statement of instructions from their physician and a parental request for assistance in administering the physician's instructions. This written statement will be kept on file in the school office. Medication will be stored and administered by school personnel. A new form is required each year.





Nondiscrimination; Education Amendments of 1972; Title IX

The District does not discriminate on the basis of race, color, national origin, gender, disability, age, marital status or religion in any of its policies, practices, or procedures. The District has a policy of nondiscrimination on the basis of sex. This policy applies to all students insofar as participation in programs and activities is concerned, with a few exceptions such as contact sports. In accordance with federal law, complaints alleging noncompliance with this policy should be directed to the school principal. Appeals may be made to the District Superintendent. The District's Nondiscrimination Policy complies with the requirements of Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Individuals With Disabilities Education Act of 1990 and other federal and state laws.



Notice of Alternative Schools: EC 58501, AR 6181

California law authorizes all school districts to provide for alternative schools, Section 58500 of the Educational Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- ✓ Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility and joy.
- ✓ Recognize that the best learning takes place when the student learns because of his desire to learn.
- ✓ Maintain a learning situation maximizing student self motivation and encouraging the student in his own time to follow his own interests. These interests may result in whole or in part from a presentation by teachers of choices of learning projects.
- ✓ Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- ✓ Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of the District, and the principal's office have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.



Parent/Guardian Access to Surveys and Instructional Materials: 20 USC 1232h, AR 5022, BP 6162.8

Before school staff administers a survey or evaluation containing personal information as identified above or distributes an instrument to a student for the purpose of collecting personal information for marketing, the student's parent/guardian may:

1. Upon request, inspect that survey or instrument before it is administered or distributed to his/her child or any instructional material used as part of his/her child's educational curriculum. Within a reasonable period of time of receiving a request, the principal or designee shall permit a parent/guardian to view a survey, instrument or instructional material. A parent/guardian may view the document any time during normal business hours.
2. Refuse to allow his/her child to participate in the activity. Students whose parents/guardians exercise this option shall not be penalized by the district.

Parents/guardians shall also be notified of any substantive change in this policy and administrative regulation within a reasonable period of time after adoption of the change.



Parent Involvement - Title I: 20 USC 6318, AR 6020

The parents/guardians of students enrolled in Title I programs shall be involved in planning and implementing these programs in a systematic and informed fashion. They shall have regular opportunities to make recommendations on the educational needs of their children and on ways in which they can help their children benefit from the programs.



Permissive Absence: EC 46014, 48980, BP/AR 5113

Permissive absence may be granted for governing board approved religious exercises or instruction.



Physical Examination Refusal: EC 49451 & 48980; 20 USC 1232h, AR 5141.3

A parent/guardian may annually file a written statement with the principal withholding consent to the physical examination of his/her child. The child shall be exempt from any physical examination but shall be subject to exclusion from attendance when contagious or infectious disease is reasonably suspected.

The Superintendent or designee shall ensure that staff employed to examine students exercise proper care of each student and that examination results are kept confidential. Records related to these examinations shall be available only in accordance with law.

No school officials or staff member shall subject a student to a non-emergency, invasive physical examination as a condition for school attendance, except as permitted or required under California law.



Promotion/Acceleration/Retention: EC 48070.5, AR 5123

The Governing Board expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the variety of ways that students learn and include strategies for addressing academic deficiencies when needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.



When high academic achievement is evident, the Superintendent or designee may recommend a student for acceleration into a higher grade level. The student’s maturity level shall be taken into consideration in making a determination to accelerate a student.

As early as possible in the school year, the Superintendent or designee shall identify students who should be retained and who are at risk of being retained in accordance with law, Board policy, administrative regulation, and the following criteria.

Students shall be identified on the basis of grades. The following other indicators of academic achievement shall also be used:

STAR Testing, District Benchmark assessments

When any student in grades 2-8 is retained or recommended for retention, the Superintendent or designee shall offer programs of direct, systematic, and intensive supplemental instruction in accordance with Education Code 37252.2 and Board policy.



Procedures for Visiting Your Child’s School

All visitors to a school campus must sign in at the school office before entering any room or walking on campus. This is a safety precaution for the entire campus. A visitor’s identification badge is given to each person who signs in. Parent volunteers are asked to sign in on a daily basis.



Pupils with Temporary Disabilities -Individual Instruction: EC 48206.3, 48207, 48208, 48980, AR 6183

A pupil with a temporary disability which makes regular class attendance impossible or inadvisable is eligible for individualized instruction. Individualized instruction means instruction provided to a pupil in a hospital, health care facility or pupil’s home. “Temporary disability” means a physical, mental or emotional disability (we require a doctor’s verification) incurred while a pupil is enrolled in regular classes after which the pupil can reasonably be expected to return to the regular program.



Release of Directory Information: EC 49063, 49073, AR 5125.1

The Governing Board recognizes the importance of maintaining the confidentiality of directory information and, therefore, authorizes the release of such information only in accordance with law and Board policy. The Superintendent or designee may release student directory information to representatives of the news media or nonprofit organizations in accordance with Board policy and administrative regulation. The Superintendent or designee may limit or deny the release of specific directory information to any public or private nonprofit organization based on his/her determination of the best interest of the student. Under no circumstances shall directory information be disclosed to a private profit-making entity other than employers, prospective employers and representatives of the news media. Upon written request from the parent of a student age 17 or younger, the District will withhold directory information about the student. The request must be submitted within 30 calendar days of the receipt of this notification.



Religious Training or Beliefs: EC 51240

Whenever, any part of the instruction in “health”, family life or sex education, conflict with religious training and beliefs or personal moral convictions of the parent or guardian, the student shall be excused from that part of the instruction upon written parental request. Students may be excused, upon written request from parents or guardians, from Family Life Education.



Required Parental Attendance: EC 35291, 48900.1, 48980



A teacher may provide that the parent/guardian of a student whom the teacher has removed from class attend a portion of a school day in his/her child’s classroom. When a teacher makes this request, the principal shall send the parent/guardian a written notice that the parent/guardian’s attendance is requested pursuant to law.



Right to Refrain from Harmful or Destructive Use of Animals: EC 32255-32255.6, 48980, AR 5145.8

Teachers who teach a course that utilizes live or dead animal parts shall inform pupils of their rights pursuant to this chapter.



Schedule of Minimum Days and Pupil-Free Staff Development Days: EC 48980, BP 6111

Schools will be on a minimum day schedule, as well as pupil-free staff development days, at various times during the year. The schedule of minimum days and pupil-free staff development days is as follows:

Minimum Days	
1st- 6 th grade	November 14 th – 18 th
Kinder-6 th grade	October 14 th
Kinder- 8 th grade	November 4 th , February 24 th , June 6 th
Pupil Free Staff Development Days	October 11 th , March 13 th , June 7 th



Student Access to the Internet: EC 48980

The Internet Use Contract is attached. Effective October, 2001, the District will have in place an Internet filtering system that will block student access to undesirable Internet sites.



School Accountability Report Card: EC 35256, BP 0510

School Accountability Report Cards are available in your child’s school office and can also be viewed on the District’s web page, www.galt.k12.ca.us.



Student and Family Privacy Rights: EC 51513, AR 5022

The Governing Board believes that personal information concerning district students and their families should be kept private in accordance with law.

Education Code provides that districts may not administer exams, surveys or questionnaires containing questions about a student's or his/her family's personal beliefs or practices in sex, family life, morality and religion unless the student's parents/guardian has provided prior written consent.

A student's parent/guardian shall provide prior written consent before the student submits to a survey containing one or more of the following items:

1. Political affiliations or beliefs of the student or his/her family
2. Mental or psychological problems of the student or his/her family
3. Sexual behavior or attitudes or personal beliefs and practices in family life or morality
4. Illegal, anti-social, self-incriminating or demeaning behavior
5. Critical appraisals of other individuals with whom students have close family relationships
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians or ministers
7. Religious practices, affiliations or beliefs of the student or his/her parent/guardian
8. Income, except to the extent that income information collected from students for the purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions.



Student Injuries: EC 49472

The governing board may provide or make available medical or hospital services for injuries to students arising from school programs or activities. No student shall be compelled to accept such service without his/her consent, if a minor, without the consent of a parent or guardian. In the event of a serious injury, the Galt Fire Department will be called, and this may mean that the injured student will be taken by ambulance to Lodi Memorial Hospital for emergency attention. However, every attempt will be made to contact a parent, or other designated person, immediately upon the injury of a student. A parent must authorize the Fire Department to transport the student.



Student Insurance: EC 49472 & 48980, AR 5143

Please watch for the insurance information that will be sent home during the first week of school.



Student Record Access, Challenge, Review and Expunging of Records: EC 49063, 49070, AR 5125/5125.3

Parents and guardians of students, or students over 18, have the right to review and inspect their school records within five days of a written request. Student records are confidential, and privacy will be maintained, except in some instances such as when your child transfers to another school, a court order, or under the conditions specified in Education Code 49076. The records include report cards, transcripts, discipline history, commendations, attendance, assessment information, program participation (including Special Education and Section 504), and health information. The records are maintained at the school site.

A log of who has viewed the records is kept at the same location as the records. District policy or administrative regulation 5125 sets forth the criteria by which school officials and employees can look at and change or delete the files. Files may be reviewed to identify students eligible for public school choice or supplemental educational services. You may have copies of the records made for you. You have the right to challenge the accuracy of the records. Within 30 days of the request the superintendent or designee shall either sustain the records or order correction and/or removal of any inaccurate information.

If you are still in disagreement with the accuracy of the records once action is taken by the superintendent or designee, you may submit a written statement of disagreement to be included with your student's record.

[E.C. 49063, 49060, 49070; Family Educational Rights and Privacy Act (FERPA); 34 CFR Part 99]

The district will forward student records, including suspension and/or expulsion disciplinary records, to other schools that have requested the records in which the student seeks or intends to enroll. [FERPA, 34 C.F.R. 99.7, 99.34(a)(ii)]



Students: Sexual Harassment Board Policy: EC 231.5, 48980, AR 5145.7

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender.
2. A clear message that students do not have to endure sexual harassment.
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained.
4. Information about the person(s) to whom a report of sexual harassment should be made.

Complaint Process

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.

The principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.



Disciplinary Measures

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 8, disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools.

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.



Teacher Professional Qualifications: 20 USC 6311, AR 4112.24, AR 4222

The Federal Program, “No Child Left Behind” signed into law in January, 2002, requires that any District receiving Federal Title I funds (funds used to assist children who need additional help), notify parents that they may request information regarding the professional qualifications of their child’s teacher. The Galt Joint Union Elementary School District, like most in California, receives Title I funds. If you want to request information regarding the professional qualifications of your child’s teacher, please contact the site principal. Parents have the right to request and receive timely information regarding the professional qualification of their children’s classroom teacher, including:

1. Whether the teacher has met State qualifying and licensing criteria to teach for the grade levels and subject areas taught by the teacher.
2. Whether the teacher is teaching under an emergency permit or other provisional status through which the license criteria have been waived.
3. The teacher’s BA/BS degree major and whether he or she hold any other graduate certificate or degree and the field of discipline of the certificate or degree.
4. Whether the child is provided service by a paraprofessional and if so the paraprofessional’s qualifications.



Walking Distance: AR 3541

Walking distances to a school or bus stop are:

- Grades K – 6: One mile radius
- Grades 7 – 8: Two miles

Students who reside beyond walking distance shall be eligible for transportation service to their school of residence. Walking distances shall be measured by the shortest useable and reasonable route from the residence of the student to the nearest established entrance of the school campus. Students living within the minimum distances listed above may, at the discretion of the Board, be transported home or to school should special hazards or conditions warrant.



Uniform Complaint Procedure: 5 CCR 4622, AR 1312.3

Galt Joint Union Elementary School District Annual Notification of Uniform Complaint Procedures

ALL STUDENTS, PARENTS, STAFF, ADVISORY COMMITTEES, AND COMMUNITY

Certain rights are protected by federal and state laws and regulations. To help make you aware of your rights, the District is providing you with this notice. Should you utilize any of the procedures noted below, your confidentiality and protection from retaliation is assured. If you have any questions or need to clarify something you read here, please contact any administrator in the District.

DISSEMINATION

Who: This document will be disseminated annually to students, employees, parents/guardians, staff, and volunteers, all District Advisory Committees and other interested parties. This document will also be available in the District Office.

How: This document will be distributed to:

- All School Offices
- All Parents via the Parents Rights Packets
- Staff via the Beginning of School Staff Orientation and General Staff Meetings
- Advisory Council Meetings (School Site Council, District Advisory Committee, English Learner Advisory Committee)
- Volunteers
- Any other interested parties upon request.

UNIFORM COMPLAINT PROCEDURES

The Board of Education recognizes that the district has primary responsibility for insuring that it complies with applicable state and federal laws and regulations governing educational programs. The district shall investigate and seek to resolve complaints at the local level. The district shall follow the Uniform Complaint

Procedures (UCP) when addressing complaints alleging unlawful discrimination based on Ethnic group identification, Race, Ancestry, National Origin, Religion, Age, Gender, Sexual orientation, Color, Physical or mental disability, failure to comply with state and/or federal laws in consolidated categorical aid programs, child nutrition programs, and special education programs, and facilities.

Complaints may also be made due to failure to provide students with Equal access to instructional materials, Safe and decent school facilities, qualified teachers.

Not all complaints fall under the scope of the UCP. Many concerns are the responsibility of the district, including hiring and evaluation of staff, classrooms assignments, student advancement and retention, selection of textbooks and materials, student discipline, facilities, homework policies and practices, use of general education funds, and dress code.

The Board acknowledges and respects parents', students', and employees' rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the facts. This includes keeping the identity of the complainant confidential except to the extent necessary to carry out the investigation, as determined by the superintendent or designee on a case-by-case basis. Complaints alleging failure to provide students with equal access to instructional materials, safe and decent school facilities, and qualified teachers shall be public record. The Board prohibits retaliation in any form for the filing of a complaint, the reporting of instances of alleged discrimination, or for participating in complaint procedures. (Such participation shall not in any way affect the status, grades, or work assignment of the complainant.)

The Superintendent shall ensure that employees designated to investigate complaints are knowledgeable about the laws and programs for which they are responsible. Such employees may have access to legal counsel as determined by the superintendent or designee.

COMPLIANCE OFFICERS

The Board designates the following compliance officers to receive and investigate complaints and ensure district compliance with law:

District Superintendent
Galt Joint Union Elementary School District
1018 C Street, Suite 210
Galt, Ca. 95632
(209) 744-4545

Director of Educational Services
Galt Joint Union Elementary School District
1018 C Street, Suite 210
Galt, Ca. 95632
(209) 744-4545

Compliance officers shall maintain a record of each complaint as required for compliance with the California Code of Regulations, Title 5, Section 4632.

The Board recognizes that informal resolution can often be agreeable to all parties in a dispute.

NOTIFICATIONS

The district shall meet the notification requirements of 5 CCR 4622, including the annual dissemination of district complaint procedures and information about available appeals, civil law remedies and conditions under which a complaint may be taken directly to the California Department of Education.

FILING A COMPLAINT AND TIMELINE

Step 1: Filing of Complaint

Any individual, public agency or organization may file a written complaint of alleged noncompliance by the district.

Complaints alleging unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (CCR 4632)

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, district staff shall help him/her to file the complaint. (CCR 4600)

Step 2: Mediation

Within three days of receiving the complaint, the compliance officer may informally discuss with the complainant the possibility of using mediation. If the complainant agrees to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a discrimination complaint, the compliance officer shall ensure that all parties agree to make the mediator a party to related confidential information.

If the mediation process does not resolve the problem within the parameters of the law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. (CCR 4631)

Step 3: Investigation of Complaint

The compliance officer is encouraged to hold an investigative meeting within five days of receiving the complaint or an unsuccessful attempt to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative to repeat the complaint orally.

The complainant and/or his/her representative shall have an opportunity to present the complaint and evidence or information leading to evidence to support the allegations in the complaint. (5 CCR [4631](#))

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, or his/her failure or refusal to cooperate in the investigation or his/her engagement in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegation. (5 CCR [4631](#))

The district's refusal to provide the investigator with access to records and/or other information related to the allegation in the complaint, or its failure or refusal to cooperate in the investigation or its engagement in any other obstruction of the investigation, may result in a finding, based on evidence collected, that a violation has occurred and may result in the imposition of a remedy in favor of the complainant. (5 CCR [4631](#))

Step 4: Response

Within 60 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report of the district's investigation and decision, as described in Step 5 below, unless the complainant agrees in writing to extend the timeline. (CCR 4631)

Step 5: Final Written Decision

The report of the district's decision shall be in writing and sent to the complainant. (5 CCR 4631)

The report of the district's decision shall be written in English and in the language of the complainant whenever feasible or required by law. If it is not feasible to write this report in the complainant's primary language, the district shall arrange a meeting at which a community member will interpret it for the complainant.

APPEALS

If dissatisfied with the district's decision, the complainant may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. (5 CCR 4632)

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision. (CCR 4652)

The California Department of Education may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in 5 CCR 4650 exists. In addition, the California Department of Education may also intervene in those cases where the district has not taken action within 60 calendar days of the date the complaint was filed with the district.

CIVIL LAW REMEDIES

A complainant may pursue available civil law remedies outside of the district's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the California Department of Education before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised the complainant of his/her right to file a complaint in accordance with 5 CCR 4622.

- California Code of Regulations, Title 5
- California Education Code
- Department of Fair Employment and Housing
- California Government Code, Section 11135
- United States Code, Title 20
- Title VI, Civil Rights Act of 1964 (2 U.S.C. Section 2000d)
- Title IX, Education Amendments of 1972 (20 U.S.C. Sections 1681, et. seq.)
- Sections 504, Rehabilitation Act of 1973 (29 U.S.C. Section 794)
- Americans with Disabilities Act (42 U.S.C. Sections 12101, et seq.)

DIRECT STATE INTERVENTION

A complaint may be filed directly with the California Department of Education, without first exhausting the district Uniform Complaint Procedure, if one or more certain conditions exist (Title 5 California Code of Regulations Section 4650).

Galt Joint Union Elementary School District is committed in all of its activities, policies, programs, and procedures to provide equal opportunity for all to avoid discrimination against any person regardless of race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender, or sexual orientation.



Williams Settlement – Notice to Parents and Guardians Complaint Rights: EC 35186

Pursuant to California Education Code Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in the class and to take home to complete required homework assignments.
2. School facilities must be clean, safe and maintained in good repair.
3. A complaint form may be obtained at the school office, district office or downloaded from the District web site at www.galt.k12.ca.us. You may also download a copy of the California Department of Education complaint form at the following web site: <http://www.cde.ca.gov/re/cp/uc/index.asp>.



STANDARDS OF STUDENT BEHAVIOR

Attendance

State law requires daily school attendance for children between the ages of 6 and 18. Attendance in preschool and kindergarten classes before age six is not covered under this mandatory attendance law; however, regular attendance in these programs is absolutely necessary to ensure student readiness for the primary grades.

Truancy and Tardiness

Students between the ages of six and 18 years are required by state law to attend school [EC 48200]. Students are expected to be at school on time every day. A student who is chronically tardy or absent misses valuable education time, and risks not being promoted to the next grade.

Absences due to illness, bereavement, medical or dental appointments, or court appearances may be considered excused. The parent should contact the school immediately by telephone when a student is absent, and furnish a written excuse when the student returns to school. The student should make every effort to obtain and complete makeup work so he/she will not fall behind academically.

Out-of-town trips, vacations during instructional days, and 'personal necessity' are **unexcused** absences, regardless of whether the student presents a written excuse. A student who is absent or tardy (30 minutes or more) three times without valid excuse is legally deemed a truant (Education Code 48260). If a student is absent or tardy five times without a valid excuse, he/she is classified as a "habitual truant" (EC 48262). The school will notify the parent in writing when a student appears to have an attendance problem. Every effort will be made to work with the family to get the student to school on time every day. A parent conference or Student Study Team meeting may be scheduled to develop strategies. Referral to the School Attendance Review Board may be made if attendance does not improve.

As a last resort, the District Attorney's Office may prosecute the parents for violating California's Compulsory Attendance Law.

If you have difficulty getting your student to school, contact the school's Outreach Consultant or Principal.

Citizenship

Students are expected to:

- Respect authority and the rights and property of others
- Follow school and classroom rules
- Obey all state and federal laws

Work Habits (Academic Responsibilities)

Students are expected to:

- Follow directions
- Participate in class and group activities
- Work cooperatively with others
- Complete assigned tasks
- Perform to the best of their ability



DISCIPLINE

Discipline is a positive concept and is interpreted as the application of order and control to the activities engaged in by people. Consequences may be necessary on occasion to achieve good discipline.

Consequences should never degrade or ridicule a person. Self-discipline is a goal toward which we strive; therefore, the school has a prime educational responsibility for furthering among its students a positive understanding and practice of discipline. There are three distinct phases of this responsibility.

1. The establishment of a school environment in which order and control are applied to the activities of the students and adults within the school.
2. The development of understanding on the part of the students of the need for discipline throughout society and ways in which this can be achieved.
3. The development of the individual's ability for self-discipline and the provision of appropriate opportunities for the individual and group to be responsible for their own discipline.

It is when rights and responsibilities are ignored or forgotten that consequences become necessary. When such measures are used, they should be immediate, fair, constructive, consistent, and reasonable.

ZERO TOLERANCE

The Board supports a zero tolerance approach to serious offenses. This approach makes the removal of

potentially dangerous students from the classroom a top priority. It ensures fair and equal treatment of all students and requires that all offenders be punished to the fullest extent allowed by law. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in the law. The Superintendent shall ensure strict enforcement of this policy.

(Board Policy 5144.1)

DISTRICT JURISDICTION

A pupil **may be disciplined, suspended, or expelled** for any acts related to a school activity or attendance that occur at any time, including but not limited to, the following:

- **While on school grounds.**
- **While going to or coming from school.**
- **During the lunch period whether on or off campus.**
- **During, or while going to, or coming from, a school sponsored activity.** (EC48900s)

DISTRICT INTERVENTIONS & ALTERNATIVES TO SUSPENSION OR EXPULSION

Teachers, administrators, and staff make every effort to help students understand and follow school rules. **An Intervention** is a formal step taken by the school or outside agencies to offer the student strategies for correcting misbehavior. A student's misbehavior may result in more than one intervention. Some of the interventions used by the district are:

The Student Success Team (SST) is a School Site Team of staff, the parents and the student that uses a systematic problem solving approach to assist students who are not progressing at a satisfactory rate. The SST will often be used as an intervention strategy for student misbehavior.

School Attendance Review Board (SARB) reviews student attendance and disruptive behavior. Students may be referred to SARB for habitual truancy, irregular attendance, or continual misbehavior. SARB may involve the Probation Department, City Police Department, Health and Human Services, and the District Attorney's Office. SARB may direct a student to participate in community service. A student may be transferred to another school site or an alternative education program by SARB.

Search and Seizure Policy (5145.12) outlines the District's authority to search individual students and their property, and the student's obligation to submit to a search. School officials may search when there is reasonable suspicion that the search will produce evidence that the student is violating the law or the rules of the school.

Reprimands/Warnings are serious discussions between the school administrator and the student that spell out the consequences of future misbehavior as well as suggestions for correcting the problem(s).

Conferences are formal discussions between the school staff and the parents or guardian of the student. Students suspended or referred for expulsion will automatically participate in parent/staff conferences.

Detention or Time-Out is the temporary assignment of a student to a supervised area during the lunch period or after school.

Work Detail or School Service is the temporary assignment of a student to a supervised clean-up activity at the school site.

Restitution is the monetary payment to the school or district for damage to physical property that is the result of misbehavior. Restitution can also take place for the damage of the personal property of one student that is caused by another.



Other interventions may include:

- Outreach Consultants
- School Psychologists
- Student Violence Reduction Grants
- Safe & Drug Free School
- Tobacco Use Prevention and Education
- Positive Behavior Recognition Programs
- Conflict Managers/Peer Helpers
- Conflict Resolution Program
- Class Meetings
- Mentoring
- Home Visitation
- Shortened or extended day
- Counseling (social skills training; anger management)
- Behavior Contract
- Behavior Intervention Plan (BIP)
- Parenting Classes/Workshops



SUSPENSION

Suspension is the removal of a student from the classroom or school for disciplinary reasons for a defined period of time. The principal or designee may suspend for up to five days at a time. A teacher may suspend for the remainder of the class in which the misbehavior occurred, and for the next day's class.

Suspensions may be "in-house" (served at school). They may also be served at home. The decision is based on: 1) the severity of the offense and, 2) the student's previous citizenship. During the period of suspension the student may not participate in any school activities. Students suspended at home are not permitted on any campus in the District until the suspension term is over. Their parents may pick up assignments at the school and drop them off when completed. The student will be credited for work completed.

Students suspended three times in one school year for fighting and/or violence related offenses may be referred to the District Office for further action.

EXPULSION

Expulsion is the removal of a student from all schools in the Galt Elementary School District for violations of the California Education Code. Expulsion is for a defined period of time and re-entry into the district is subject to the conditions outlined by the Board of Education. In certain cases, students who are suspended pending expulsion may have their suspensions extended until the Board's decision (EC 48911g). Expulsion is subject to due process regulations. There is a legal time line that must be followed. Parents may file an appeal to the County Board of Education. Due process requirements can be found in Education Code 48918 and 48919.

The entire Education Code may be found at <http://www.leginfo.ca.gov>

MANDATORY SUSPENSION & EXPULSION

Under state law, the principal or superintendent **shall immediately suspend and shall recommend expulsion** of a pupil who has committed any of the following acts:

- Possessing, selling, or furnishing a firearm: possession must be verified by an employee; this subdivision does not apply if the student had written permission to possess the firearm from a school principal for educational purposes, e.g., to display a Civil War musket.
- Brandishing a knife at another person: as defined in this section, "knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing; a weapon with a blade longer than 3½ inches; a folding knife with a blade that locks into place; or a razor with an unguarded blade.
- Unlawfully selling a controlled substance listed under Health and Safety Code sections 11053, et seq.
- Committing or attempting to commit sexual assault or committing sexual battery.
- Possession of an explosive.

If the governing board finds that one of the above acts occurred, it must expel the student.

In addition, the principal or the superintendent **shall recommend a pupil's expulsion for any of the following acts**, unless the principal or superintendent finds that the expulsion is inappropriate, due to particular circumstances:

- Causing serious physical injury to another person, except in self-defense.
- Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
- Unlawful possession of any controlled substance, as listed in Health and Safety Code sections 11053, et seq., except for the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis.
- Robbery or extortion.
- Assault or battery upon a school employee.

The governing board may expel for these violations, but only on finding:

- That other means of correction are not feasible or have failed in the past.
- That the student's presence creates a continuing danger to the physical safety of the student or others.

DISCRETIONARY EXPULSION

The principal/superintendent **may recommend expulsion**, and the governing board may expel, for violations of § 48900 (a) - (e), but only on the governing board's finding:

- That other means of correction are not feasible or have failed in the past
- That the student's presence creates a continuing danger to the physical safety of the student or others

PERMANENT RECORD OF EXPULSION AND SUSPENSION

Educational Code 48900.8 requires that, for purposes of notification of parents, teachers, and the State Department of Education, records of suspension and expulsion shall be kept in the pupil's permanent record. Such records shall specifically identify the offenses committed. Parents may petition the District to have suspension or expulsion records expunged. The decision to expunge shall depend on the student's continued behavior.



DISCIPLINE MATRIX: EC 35291, 48980

The following list identifies the sections of the California Education Code that govern student conduct and the consequences in the Standards of Behavior that may be applied. Most violations allow for a range of disciplinary response. Some consequences may occur simultaneously.

Mandatory Expulsion [EC48915(c)]		Alternative to Suspension	Shall Suspend	Shall Expel	Contact Law Enforcement
1	Possession, selling, or otherwise furnishing a firearm	No	Yes 5 days	Yes	Yes
2	Brandishing a knife	No	Yes 5 days	Yes	Yes
3	Unlawfully selling a drug	No	Yes 5 days	Yes	Yes
4	Committing or attempting to commit sexual assault or battery	No	Yes 5 days	Yes	Yes
5	Possession of an explosive	No	Yes 5 days	Yes	Yes
Mandatory Recommendation for Expulsion [EC48915(a)]		Alternative to Suspension	Shall Suspend	Shall Recommend Expulsion	Contact Law Enforcement
1	Causing serious physical injury to another person except in self defense	No	Yes 5 days	Yes	Yes
2	Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil	No	Yes, up to 5 days	Yes	Optional
3	Unlawful possession of any drug except for the first offense of not more than one ounce of marijuana (see H&S 11053)	No	Yes , up to 5 days	Yes	Yes
4	Robbery or extortion	No	Yes, up to 5 days	Yes	Yes
5	Assault or battery upon a school employee	No	Yes 5 days	Yes	Yes
1	Acts of Violence [EC 48900(a)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
1	Caused, Attempted to cause, or threatened to cause physical injury	May be considered	Yes, up to 5 days	Yes	Optional
2	Wilfully used force or violence upon another person except in self defense	May be considered	Yes, up to 5 days	Yes	Yes, if not mutual combat

2	Weapons and Dangerous Objects [EC 48900(b)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Possession, sale, or furnishing of any firearm, knife, explosive, or other dangerous object	May be considered	Yes, up to 5 days	Yes	Optional
3	Drugs and Alcohol [EC 48900(c)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Possession, use, sale, or otherwise furnishing, or being under the influence of any controlled substance, alcohol or intoxicant	May be considered	Yes, up to 5 days	Yes	Optional
4	Sale of “Look-Alike” Drugs and Alcohol [EC48900(d)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Offering, arranging, or negotiating to sell drugs, alcohol, or any intoxicant and then substituting a look-alike substance intended to represent drugs, alcohol, or an intoxicant	May be considered	Yes, up to 5 days	Yes	Optional
5	Robbery or Extortion [EC 48900(e)]	Alternative To Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Committed or attempted to commit robbery or extortion	May be considered	Yes, up to 5 days	Yes	Optional
6	Damage to Property [EC 48900(f)]	Alternative To Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Caused or attempted to cause damage to school or private property. Arson and graffiti are included in this section. Per EC48900 (t), school property includes electronic files and databases.	May be considered	Yes, up to 5 days	Yes	Optional
7	Theft or Stealing [EC 48900(g)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Stealing or attempting to steal school or private property (including electronic files and databases)	May be considered	Yes, up to 5 days	Yes	Optional
8	Tobacco [EC 48900(h)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Possession or use of tobacco or nicotine products	May be considered	Yes, up to 5 days	Yes	Optional

9	Obscene Acts, Habitual Profanity, or Vulgarity [EC 48900(i)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
1	Directed at peers	May be considered	Yes, up to 5 days	Yes	No
2	Directed at school personnel	May be considered	Yes, up to 5 days	Yes	No
10	Drug Paraphernalia [EC 48900(j)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Possessed, offered, arranged or negotiated to sell any drug paraphernalia	May be considered	Yes, up to 5 days	Yes	Optional
11	Wilful Defiance or Disruption of School Activities [EC 48900(k)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
1	Failure to follow school rules	May be considered	Optional	Yes	No
2	Failure to follow directive or instruction of staff or teachers	May be considered	Optional	Yes	No
3	Failure to follow conduct code for school bus passengers	May be considered	Optional	Yes	No
4	Unauthorized use of electronic signalling devices, including cell phones and pagers, unless medically necessary	May be considered	Optional	Yes	No
12	Possession of Stolen Property [EC48900(l)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Knowingly receiving stolen school or private property	May be considered	Optional	Yes	Optional
13	Imitation Firearm [EC 48900(m)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Possession of an imitation firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm	No	Yes	Yes	Optional
14	Sexual Assault or Sexual Battery [EC 48900(n)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Committed or attempted to commit sexual assault or sexual battery	May be considered	Yes, up to 5 days	Yes	Optional

15	Harassment of a Student Witness [EC 48900(o)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.	May be considered	Yes	Yes	Optional
16	Sale of prescription drug Soma [EC 48900(p)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma	May be considered	Yes	Yes	Yes
17	Hazing [EC 48900(q)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Engaged in, or attempted to engage in, hazing as defined in Section 32050.	May be considered	Yes	Yes	Optional
18	Bullying [EC 48900(r)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Engaged in an act of bullying, including but not limited to bullying by means of electronic act.	May be considered	Yes	Yes	Optional
19	District Jurisdiction	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	A pupil may be suspended or expelled for acts enumerated in EC 48900 and related to school activity or attendance that occur at any time, including but not limited to 1) while on school grounds; 2) going to or coming from school; 3) during lunch period; 4) during or while going to or coming from a school activity	May be considered	Yes	Yes	Optional
20	Aiding or Abetting Physical Injury [EC 48900(t)]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Aiding or abetting the infliction or attempted infliction of physical injury to another person	May be considered	Yes	No	Optional

21	Sexual Harassment [EC 48900.2] Applies to Grades 4 – 12	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual or physical conduct of a sexual nature.	May be considered	Yes	Yes	Optional
22	Acts of Hate Violence [EC 48900.3] Applies to Grades 4 – 12	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Cause, threaten, attempt to cause, or participate in an act of hate violence defined as wilfully interfering with another person’s personal or property rights because of race, ethnicity, national origin, disability, or sexual orientation. Speech that threatens violence when the perpetrator has the apparent ability to carry out the threat may be considered an act of hate violence.	May be considered	Yes	Yes	Optional
23	Other Harassment [EC 48900.4] Applies to Grades 4 – 12	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Intentionally engaging in harassment, threats, or intimidation against a student or group of students when the harassment is severe and pervasive and disrupts classes or creates disorder or a hostile educational environment.	May be considered	Yes	Yes	Optional
24	Terroristic Threats [EC 48900.7]	Alternative to Suspension	May Suspend	May Recommend Expulsion	Contact Law Enforcement
	Making terroristic threats against school officials and/or school property	May be considered	Yes	Yes	Yes

Please return the following forms to your child's teacher.

1. **Receipt of Information on Parents Legal Rights**
(required)
2. **Internet Responsibility**
(required)
3. **Megan's Law**
(optional)
4. **CA Immunization Registry**
(optional)
5. **Student "Opt -Out" Forms**
(optional)



Galt Joint Union Elementary School District
Receipt of Information on Parents Legal Rights

As required by law, this handbook is to notify you of your legal rights and responsibilities.

“I hereby acknowledge that I have received information from Galt Joint Union Elementary School District about the legal rights of parents and guardians with children in California public schools.”

Student Name: _____ Grade: _____

Teacher: _____

Signature of parent or guardian _____

Please sign and return this form to your child's teacher.

GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT

INTERNET RESPONSIBILITY CONTRACT

All schools in the Galt Joint Union Elementary School District now have access to the Internet- a collection of thousands of interconnected computer networks around the world that allows almost instantaneous sharing of information.

Students and staff will have access to college and university libraries, information and news from a variety of sources and research institutions, software of all types, electronic mail and discussion groups on a variety of topics, and much more.

The Galt Joint Union Elementary School District strongly believes in the educational value of such electronic services and recognizes the potential of such to support our curriculum and student learning in our district. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation and communication. We also want to take every precaution to protect students and staff from any misuses or abuses of this world-wide service.

With access to computers and people all over the world also comes the potential availability of material that may not be considered to be of educational value in the context of the school setting. There may be some material or individual communications that are not suitable for school-age children.

While use of the Internet will be supervised by an adult at all times, students must agree to responsible use of the system. Students should not:

- ✓ Send or receive messages that indicate or suggest unethical or illegal solicitation, threatening or obscene material, racism, sexism, inappropriate language or other issues deemed inappropriate by the school staff.
- ✓ Use the Internet for commercial purposes.
- ✓ Reveal personal home addresses or phone numbers, or the addresses and phone numbers of others.
- ✓ Use copyrighted material in reports without permission
- ✓ Vandalize hardware, software and/or network systems.

Use of the district's computer systems is a privilege, not a right. Consequences for violating the behavior standards outlined above include:

- ✓ Loss of technology for one full year
- ✓ Repayment of any damages caused to equipment
- ✓ Suspension / Expulsion

*In order to use the Internet in any of the district's schools, students and parents must sign below to indicate an understanding of the conditions of responsibility and **return to their child's teacher.***

Teacher: _____

Student's Signature: _____

Parent Signature: _____

Date: _____

Galt Joint Union Elementary School District

1018 C Street, Suite 210, Galt, CA 95632-1733 (209)744-4545 (209)744-4553 FAX www.galt.k12.ca.us

Megan’s Law Clearance Form

Every adult wishing to participate in a school or classroom activity or chaperone a field trip must be cleared through the Megan’s Law Database. If you plan to volunteer in your child’s school, classroom or attend field trips, please complete the information below.

California’s Megan’s Law website is maintained by the Office of the Attorney General at www.meganslaw.ca.gov. It provides community members with information about convicted sex offenders. This information includes the names, offenses, descriptions, and in some cases addresses, of registered sex offenders. This information is meant to give community members the knowledge to protect themselves and their children.

Megan’s Law is a federal law that authorizes local law enforcement agencies to notify residents about convicted sex offenders in their communities.

School: _____
Your Name: _____ Birth Date: _____
Residence Address: _____
Telephone Numbers –Home: (____) _____ Work: (____) _____
Driver’s License Number: _____

Student: _____

Teacher: _____ Your relationship to this student: _____

Student: _____

Teacher: _____ Your relationship to this student: _____

Student: _____

Teacher: _____ Your relationship to this student: _____

**Please complete one form for each school.
Clearance may take up to 2 – 3 weeks.
Return this form to your child’s teacher or to the office.**

Office Use Only	
Date Cleared: _____	Cleared by: _____

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School: _____
Your Name: _____ Birth Date: _____
Residence Address: _____
Telephone Numbers –Home: (____) _____ Work: (____) _____
Driver's License Number: _____

Student: _____

Teacher: _____ Your relationship to this student: _____

Student: _____

Teacher: _____ Your relationship to this student: _____

Student: _____

Teacher: _____ Your relationship to this student: _____

**Please complete one form for each school.
Clearance may take up to 2 – 3 weeks.
Return this form to your child's teacher or to the office.**

Office Use Only	
Date Cleared: _____	Cleared by: _____



Permission to Share Your Child’s School Immunization Information with the California Immunization Registry

Immunizations or ‘shots’ prevent serious diseases. Keeping track of shots your child has received can be hard, especially if more than one doctor gave them. The California Immunization Registry is a secure computer system that doctors and other authorized health care providers use to keep track of your child’s shots. If you change doctors, your new doctor can use the registry to see your child’s shot record.

How Does a Registry Help You?

- Keeps track of all your child’s shots, so he/she doesn’t miss any or get too many
- Gives you a copy of your child’s shot record from the doctor
- Can be used by childcare or school officials to confirm that your child has received the shots needed to start child care or school.
- Can send reminders when your child needs shots

How Does a Registry Help Your School?

Schools, child care, and other agencies allowed under California law may use the *California Immunization Registry* to:

- See which shots children in their programs have received or need
- Make sure children have all shots needed to start child care or school

What Information Can Be Shared in a Registry?

- Your child’s name, sex, birth date, and birthplace
- Parents’ or guardians’ names
- Details about your child’s shots, such as vaccine type & date received
- Limited additional non-medical information that assists in correctly identifying your child.

What’s entered in the registry is treated like other private medical information. Misuse of the registry can be punished by law. Under California law, only your doctor’s office, health plan, or public health department may see your address and phone number.

Patient and Parent Rights

It’s your legal right to:

- Refuse to allow information in your child’s school record to be shared with the *California Immunization Registry* if you so choose [Family Educational Rights and Privacy Act (FERPA)].
- Refuse at any time further sharing of your child’s information.
- Decline to receive shot appointment reminders from your doctor’s office.
- Look at a copy of your child’s shot records
- See who has accessed your child’s immunization record or to have the doctor change any mistakes

Please Note: This is an OPTIONAL form. The form should only be returned to the school if you wish to participate in the registry.

If you DO want information from your child’s school record to be shared with the registry, PLEASE SIGN and DATE BELOW.

Parent/Guardian Signature

Date

Child’s Full Name

Child’s Birthdate

Mother’s First and Last Names

Child sex: M F
(circle)

For more information, call 916-441-0726

GJUESD Student Opt-Out Form 2011-2012

This form provides parents the opportunity to opt-out their student of public media coverage, posting of student photos on GJUESD web pages, release of directory information, films, and family life education. Please read each section of the form carefully.

If you would like to opt your child out of any of the following sections, please fill out your child's information (one form per child), check the associated box and sign the form.

Please note: This is an OPTIONAL form. The form should only be returned to the school if you wish to opt your child out of one of these areas.

If you have any questions about this form, please contact GJUESD at (209) 744-4545.

Student Name: _____

Address: _____ Phone: _____

School: _____ Grade: _____

Parent/Guardian: _____ Signature: _____

Multimedia Withhold Form

There are occasions when news media are on school campuses to interview, photograph and videotape students for print and broadcast stories. Many of these stories are positive and highlight the good things happening in GJUESD schools. However, there are times when the media seeks access to our schools on more controversial issues. At all times our goal is to maintain student security and privacy.

If you want your child to be excluded from media stories, please check the box below and sign the form. Please know that there are times when the media will interview or photograph students off campus or without checking in with the front office. This form only acts as a guide to media coverage. It does not guarantee that your child will not be interviewed or photographed.

I DO NOT want media representatives to publish/broadcast interviews with or photographs/video indentifying my child.

Posting of Student Photos on GJUESD Web Pages

GJUESD offers a number of opportunities to publicize positive school events through the district and school websites. Parents have the choice to not have their student's photos posted by checking the area below. It is the district's policy when using student photos on websites that first and last names are not posted with the photograph.

The only exception to this rule is the posting of student photos with first and last name into a GJUESD administrative system such as the student information system of the library system. These are closed systems that only GJUESD teachers, administrators and limited support staff have access to through password protected logons. If you opt-out GJUESD will not post any photographs of your student(s).

I DO NOT want my student's photo posted on any Galt web page(s).

Movies and Videos

The district has a policy limiting the types of movies shown in classrooms. Rated PG-13 movies may only be shown to grades 6-8. If you do not want your child to view PG-13 rated movies during the 2011/12 school year, please check the box below:

I DO NOT want my child to view PG-13 rated movies. I prefer that my child be given alternative assignments.

GJUESD Student Opt-Out Form 2011-12 cont.

Student Name: _____

Release of Directory Information

California law permits school districts to release “directory information” to certain persons or organizations including military recruiters when it is requested. Directory information may include a student’s name, photograph, address, telephone information, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of the athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended. In the case of students who have been identified as having special needs, no material can be released without parent or guardian consent. For all other children, parents can opt out of having their child’s directory information released by checking the box below and signing the form.

I DO NOT want my student’s directory information to be released.

Family Life Education

Each year, district schools offer a unit in Family Life Education to students in grades 5, 6 & 7. The district’s family life curriculum is based on abstinence and acknowledges the family as the primary provider of family life education. Under state law, parents have the right to excuse their children from the Family Life Program. If you do not want your child to participate in the Family Life Program during the 2011-2012 school year, please check the box below and sign the form.

I DO NOT want my child to participate in the Family Life Program. I prefer that my child be given alternative assignments.

Gifted And Talented Education

All students in our district will be screened this year to see if they are eligible for the Gifted and Talented Education (GATE) program. The initial screening is done by classroom teachers who observe the intellectual, academic and creative behaviors of their students over a six week period in the fall. Teachers are asked to consider all students, even those already identified as gifted. *However, regardless of the outcome of the checklist, any child already identified as gifted in this district will remain a GATE student in this district.*

Some students can be identified as gifted based on this information in combination with academic performance and CST scores.

Other students may require further testing to better understand their abilities and educational needs, and to determine their eligibility for GATE. This test will be give during the school day at your child’s school, by district personnel, and takes about one hour.

You will be notified if your child is eligible for the GATE program. Once identified as a GATE student, the child remains identified as a GATE student as long as he or she continues to attend school in this district. Our GATE program consists of clustering GATE students to provide a peer group and differentiation of curriculum in the classroom. If you would like more information about GATE identification and services, please contact the principal at your child’s school.

I DO NOT want my child to participate in the GATE test. I prefer that my child be given alternative assignments.