

GALT JOINT UNION ELEMENTARY SCHOOL DISTRICT

JOB TITLE: Service Learning Coordinator

DESCRIPTION OF POSITION:

Facilitates the coordination of community service projects that provide students and staff with an opportunity to understand the relevance of what they are learning and teaching in school and how to apply their knowledge and skills to the world outside the school.

FUNDING SOURCE: State of California Service-Learning Grant, District.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Develop policy and plans to ensure that all students have academically meaningful, sequential, and sustained service-learning experiences throughout their schooling.
2. Link service-learning to state and local standards, assessments, and accountability tools.
3. Work collaboratively with schools, the Nature Conservancy, the Galt Historical Society and other partners to ensure that roles and responsibilities are clear, service learning is meaningful, and all partners are committed to success.
4. Provide ongoing training and professional development for teachers, administrators, community partners, students and family members so that everyone understands service-learning.
5. Schedules activities at Cosumnes River Preserve and McFarland Ranch and communicates that schedule to all schools.
6. Leads students through service-learning activities, assesses progress/success and works closely with classroom teacher to ensure that follow-up activities take place in the regular classroom.
7. Provides periodic updates for Board consideration.
8. Ensures that the project evaluation is conducted in accordance with the Service-Learning grant and that the results are presented to the Board of Education.

OTHER REQUIREMENTS

Certificated position that adheres to all the requirements of teaching positions in the district.

Approved by the Board of Education on June 27, 2000